

Management Course Outline:

Performance Management

Course Title:	Performance Management
Overview:	As a Manager, you may be expected to meet performance targets. This course is intended to help you understand how to meet performance targets, and agree targets that are realistic.
Course Content:	<p>The course objectives are:</p> <p>At the end of this training course your participants will be able to:</p> <ul style="list-style-type: none">• Explain their role in managing the performance of their team• Describe the key stages in the performance management process• Use the performance management skills and techniques practice to create a development plan• Develop techniques to address poor performance• Review the challenges that face them within their specific team• Follow an action plan of their key development points.
Methods Used:	Trainer Facilitator
Venue:	Essential Head Office
Course Duration:	Full Day
Certificate:	At the end of the session, delegates will be issued with a Certificate of Attendance